

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes
Tuesday 2nd May 2023

Welcome: At 1.30 Nigel declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance.

Present: Nigel Cleminson, Ros Putland, Anne Ormerod, Cathy Mathieson, Sandra Berns, Robina Cooper, Paul Elkington, Di Elliott, Max Latimer, James Williamson, Molly O'Donohue

Apologies: NIL

1. MINUTES OF PREVIOUS INTERIM MEETING HELD 20TH APRIL 2023

The minutes were tabled and accepted as a correct record of proceedings. Moved: Ros Putland, seconded Robina Cooper. Carried.

Business Arising from Minutes of Previous Meeting:

1a. The Volunteer Positions & Incumbents form was upgraded and posted on the notice board.

1b. The bank signatories were changed on the 5th May:

Outgoing members:

- Molly O'Donohue (Present)
- Sebastian Raciti (Vice President)
- Colin Gordon (Treasure)
- Deborah Thomas (Secretary)

Incoming members:

- Nigel Cleminson (President)
- Ros Putland (Vice President)
- Anne Ormerod (Treasurer)
- Cathy Mathieson (Secretary)

1c. The 2023 Membership booklets have been ordered and paid for and will be arriving soon.

1d. Deborah Thomas has returned the documents as requested.

1e. The minutes of the AGM held 15th April have been completed.

1f. Max Latimer has followed up with Poulson Construction & services. to fix the problems with the bathroom renovations. They have been given 14 days to reply.

1g. A request was made to again have biscuits at the club. It was decided that this request would be denied. This will be revisited if the table fees are increased.

2. CORRESPONDENCE: Cathy

The correspondence list from 24th March to 29th April was tabled and accepted. Moved Cathy Mathieson, seconded Nigel Cleminson. Carried

Business arising from correspondence

- 2a.** Ross Laybutt emailed the committee with suggestions for the treasurer to provide information about access for all financial reports needed to have the treasurers report accepted at the AGM. Anne Ormerod will look into it and report back. ANNE
- 2b.** Information has been received that the dealing machine will be available for collection in the next 3 days from the post office. Cathy will collect it. CATHY

3. TREASURER'S REPORT: Anne

The Treasurer's report was tabled. Moved Cathy, seconded Ros that the report be accepted. Carried

- 3a.** Anne will investigate the current whereabouts of the club Debit card. ANNE
- 3b.** Anne clarified that any purchased item must have an itemised receipt for it to be reimbursed.
- 3c.** Petty cash is for small items: stamps, lightbulbs etc. Receipts will be given to Greg Nolan and reimbursed by him.

4. DIRECTORS REPORT: Ros

5. DEALERS & MASTERPOINT SECRETARY'S REPORT:

6. EDUCATION REPORT: Nigel

- 6a.** Supervised play has recommenced. There are 2-3 tables. Some of the players are becoming club members. There was some discussion regarding how long a player can remain in supervised play. It was decided that the supervisors of this session will determine this.
- 6b.** The club website will need to be upgraded to amend information regarding the date of new lessons. ROS

7. WORKPLACE HEALTH & SAFETY: Nil

8. MAINTENANCE: Max

- 8a.** There are two lights that need to be replaced. One of them, an outside floodlight is quite high and requires a paid handyman for repair, for safety reasons. This will be put in the notices to see if a member of the club is qualified to do this.
- 8b.** There is a soap dispenser that needs repair. Hygiene Systems are responsible for this and Max will call them. MAX

9. NEW MEMBERS:

Moved Robina, seconded Nigel that the following applicants be approved for membership. Carried. ROBINA

- Justus Homburg
- Tamara Homurg
- Geoff Wheeley
- Penny Cory
- Dawn Sked

10. General Business:

- 10a.** Sandra Berns has agreed to do purchasing for the kitchen.
- 10b.** James Williamson will do the purchasing of office supplies.
- 10c.** It was agreed by all that the committee meetings will be held on the 2nd Tuesday of each month.
- 10d.** Redlands City Council was contacted regarding our parking rights.
- 10e.** The library will no longer be locked and the borrowing of books will be on an honour system. This will be advised in the notices.
- 10h.** As approved at the AGM, membership fees will either be rounded up or down to the nearest whole dollar. Accordingly, the fees for 2023 (as of the 2 May 2023), have now been adjusted to \$53 dollars. Robina will update the Application form to reflect the change and to remove the requirements for Covid vaccination. The amended form will be upgraded to the club website. ROBINA
- 10i.** The secretary will contact Colin Gorton for information on how to do a group email to club members. CATHY

Next meeting: Tuesday June 13th at 2 pm.

Close: There being no further business, the meeting was closed at 3.15pm

Confirmed: _____

Date: _____